

# MADE IN MONTANA TRADESHOW FOR FOOD AND GIFTS



## SCHEDULE AND REMINDERS

### Thursday 3/07/24 – Set-up Day

8:00 AM	Exhibitor check-in opens; Exhibit Floor opens
5:00 PM	Exhibitor Check-in closes
6:00 PM	Exhibit floor closes

**All set up must be completed between these times without exception.**

### Friday 3/08/24 – Wholesale Buyer Day

8:00 AM	Exhibit Floor opens for exhibitors only
9:00 AM	Buyer registration opens; Exhibit Floor opens for all badge holders
5:00 PM	Exhibit Floor closes to buyers, re-set for Saturday.
6:00 PM	Exhibit Floor closes to exhibitors.

### Saturday 3/09/24 – Public Showcase Day

8:00 AM	Exhibit Floor opens for exhibitors only
9:00 AM	Exhibit Floor opens to the public
5:00 PM	Exhibit Floor closes, tear-down begins
8:00 PM	All Booths clear

*\*Carts and/or hand trucks are not provided – please bring your own. Chairs will be provided in the aisles, 2 per booth. Hang items with S-hooks only, no pins or adhesive on the draping.*

*\*Bring your own cleaning supplies (vacuum, broom and dustpan, disinfectant, etc.) and a sheet or cloth to cover your merchandise.*

*\*Remove and dispose of your own trash. A dumpster will be provided outside.*

*\*NO Tear down before 5pm 3/09/24. Practice pack in/pack out during tear down. Your booth must be completely clear before you leave.*

*\* We will have security on-site from 6 pm on 3/7 through 5 pm on 3/9.*